

Allegheny County, Department of Court Records

Allegheny County Department of Court Records (DCR) is now accepting online applications for marriage license using video conferencing.

Instructions to apply for a Marriage License using video conferencing

1. PLEASE READ ALL INSTRUCTIONS/REQUIREMENTS BEFORE FILING AN APPLICATION
 - a. [Marriage License Requirements](#)
 - b. [Marriage License Application Process](#)
 - c. [How to Apply](#)
2. Applicants MUST have a valid email address and phone number.
3. Applicants MUST have access to internet, a computer/laptop with video camera to accept video conferences.
4. Applicants MUST complete the [online marriage license application](#)
5. Applicants MUST have access to a printer & scanner.
6. Applicants MUST upload all the necessary documents online while filing application in PDF format
 - a. Applicants MUST upload a valid photo id to verify their identity
 - b. Applicants MUST upload Certified copy of Divorce Decree if either applicant was not divorced in Allegheny County or If the divorce was granted in Allegheny County prior to 1995.
7. Applicants MUST pay the fees online using credit card.
8. Please proof read the completed application before submitting
9. After submission you will receive a confirmation of the filing with a temporary ID/application number.
10. To submit additional documents or to make any corrections to your application e-mail dcrml@alleghenycounty.us with subject referencing your temporary ID/application number.

Interview Process using Video Conference

1. Video conferences will be completed through [Microsoft Teams](#).
2. Please call 412-350-4230 Or email dcrml@alleghenycounty.us to schedule an appointment.
3. Appointment scheduling will be first come first served basis.
4. You MUST schedule an appointment within 30 days after submitting application online.
5. Both applicants MUST be physically located in the same place at the time of the video conference.
6. Video conferences will be recorded for training and quality purposes.
7. At the time of video conference, you will need to provide all necessary information and ORIGINAL documents when requested.

Upon receipt of your application in our office, we will review the documents for accuracy and, if all is in order at interview process, we will issue your marriage license after a mandatory 3-day waiting period. To expedite the process, send a prepaid and addressed return envelope with tracking number. Remember, there is a 3-day waiting period before the license is valid. Do not attempt to get married before the license is valid. Your license will be good for 60 days and can be used anywhere in Pennsylvania. There will be no extensions if you apply and do not use the license within the 60-day period the license is valid. If your wedding is not scheduled during this 60-day period, please delay applying for your license until the appropriate time.

For questions, please call 412-350-4230 or email dcrml@alleghenycounty.us